



OCCUPATIONAL, HEALTH AND SAFETY

"Look not every man on his own things, but every man also on the things others."
Philippians 2:4

Rationale:

Health and Safety is the responsibility of members and visitors alike.

1. General Statement Of Policy

- 1.1 The Ecclesia is committed to ensuring, so far as is reasonably practicable, that all ecclesial members their children and visitors are safe from injury and risks to health while on hired premises or involved in ecclesial activities.
- 1.2 In particular, the Ecclesia is committed to meeting the standards required by the NSW Occupational Health and Safety Act 2000 and Regulations 2001, associated standards, and Approved Codes of Practice.
- 1.3 To achieve these objectives the Ecclesia requires the active cooperation of all persons involved with the ecclesia in establishing and maintaining the highest possible health and safety standards.
- 1.4 OHS Policies shall be reviewed every two years

2. The Ecclesial Organisational Committee

- 2.1 The Arranging Board recognises its responsibility to oversee the implementation and maintenance of an effective health and safety programme, which includes resources, skills, information, training and supervision, and will give health and safety a high priority in its policy and budgetary deliberations.
- 2.2 It is the responsibility of the Arranging Board to ensure that effective policies and practices relating to health and safety issues are in place, and that these are communicated, monitored, revised and maintained.
- 2.3 It is the responsibility of the Arranging Board to ensure that health and safety policies are prepared in consultation with the OH&S Representative and the members.
- 2.4 The OH&S Representative is responsible for all health and safety matters and shall regularly report to the Arranging Board on progress in this area.
- 2.5 The Arranging Board recognises the responsibility of all members to observe safe practices and to make every effort to minimise the risk of injury to themselves and others.

3. The Responsible OH&S Representative

The OH&S Representative of the Ecclesia is to be a competent OH&S practitioner

- 3.1 The OH&S Representative shall ensure that the environment is maintained in a safe condition; that documented practices and procedures are developed and maintained in relation to health and safety matters; that such practices and procedures are complied with; and that members receive adequate training and supervision.
- 3.2 The OH&S Representative shall report regularly to the Arranging Board on progress in these areas
- 3.3 The OH&S Representative shall consult with the Ecclesia's members on matters related to health and safety.
- 3.4 They should: investigate accidents, injuries and near misses as soon as possible after the event to determine how the policies, practices and work procedures have failed and implement corrective actions to prevent a recurrence; conduct regular, safety inspections of the facilities used and practices to identify hazards; ensure that new items that have a health and safety component are accompanied by health and safety instructions.

4. Members

- 4.1 Members shall take reasonable care for the health and safety of themselves and that of others who may be affected by their acts or omissions. They shall not recklessly or intentionally interfere with or misuse anything provided in the interests of health and safety. A failure to comply with legal requirements or with the health and safety practices and procedures of the Ecclesia will lead to disciplinary action.
- 4.2 Members shall make a positive contribution to health and safety through the Ecclesia's consultative mechanisms; report all injuries and identified hazards; use any safety equipment that has been provided; ensure that they are not, by the consumption of alcohol or a drug, or for any other reason, in such a state to endanger their own safety or the safety of any other persons.
- 4.3 Members shall abide by the conditions of the owner of any facility that they hire or use.
- 4.4 Members have a responsibility to advise visitors of the expectations of both the ecclesia and the owners of any facility in which the ecclesial activity takes place.